

COPMI National Family Forum Terms of Reference (July 2008)

Role

The role of the COPMI National Family Forum (CNFF) is to:

- inform and advise the national COPMI Team on the consumer and carer perspective across all areas of the national COPMI initiative
- be a conduit for information sharing and gathering across networks to promote the national COPMI initiative.

Goal

To be a resource for consumer and carer input into the national COPMI initiative through good connections with consumers and carers across the states and territories.

Purpose

Consumer and carer experiences and perspectives will inform the planning and implementing of the COPMI initiative.

Responsibilities will include:

- a maximum of twice yearly face to face meetings
- teleconferences as required
- participation in subgroups of specific interest.(as negotiated)
- preparation for meetings by reading relevant materials eg Minutes of meetings and proposals
- reporting to the Chair CNFF on all meetings attended as a CNFF member (as negotiated)
- providing advice on the current state of consumer and carer concerns and challenges regarding children of parents with a mental illness issues
- alerting COPMI to sources of good practice regarding issues for children of parents with a mental illness
- disseminating and gathering information through their networks
- raising the profile of the COPMI national initiative throughout member's networks and general communities.

Remuneration

Appropriate remuneration arrangements will be made for all members to participate (as per the COPMI Consumer and Carer Remuneration Guidelines).

Chair

The Chair of the COPMI National Family Forum is Chris Alliston, Consumer and Carer Participation Officer.

Accountability

The COPMI National Family Forum, via the Chair is accountable to the Chair, AICAFMHA Board of Directors, Philip Robinson. COPMI National Family Forum members may contact Philip Robinson directly (robinsonp@aicafmha.net.au) if they have issues of concern which they have been unable to resolve to their satisfaction with their CNFF Group Chair.

Members

CNFF members will be sought from consumers and carers with a broad range of perspectives and experiences including:

- parents with a mental illness
- carers of a parent with a mental illness
- carers of a child (under 18 years) who has a parent with a mental illness (e.g. grandparent, carer, foster carer, sibling)

Members will be from a range of states and territories where possible.

Executive Support

The COPMI National Family Forum will be assisted by the Project Officer Paola Mason and other COPMI Team members as required.

Key performance indicators for the COPMI National Family Forum

Increased access by the COPMI Team to significant advice (in the areas of consumer and carer perspectives and experience) that enhances consumer and carer participation across the national COPMI initiative.

A reported satisfaction by members with their opportunities to:

- provide advice and perspectives on consumer and carer participation
- participate in particular sections of the initiative according to their interest and expertise
- a reported perception by the COPMI Team members that the activities and input of the COPMI National Family Forum have and will contribute to consumer and carer participation across all aspects of the national COPMI initiative.

NB: All members will be asked to provide feedback on these indicators at the end of the calendar years 2008 and 2009 and in mid 2010 (when funding for the current initiative concludes).

Endorsed: 5/8/2008 (by national COPMI Reference Group)

Review Date: 5/8/2009