



The national COPMI initiative 2008-2010 International Consultation Group

TERMS OF REFERENCE

Desired Outcome:

The role of the National COPMI (Children Of Parents with a Mental Illness) initiative **International Consultation Group** is to support the COPMI Team's access to independent international knowledge and opinion regarding:

- high quality interventions and information for children and families affected by parental mental illness
- relevant research methods and strategies
- high quality workforce development strategies for those working with children of parents with a mental illness and their families.

Processes:

The International Consultation Group will achieve this outcome by:

- Providing advice regarding the possible content and format of defined resources for families, carers, workers and program evaluators
- Participating in 'review and comment' on documents and other resources during their development phase
- Encouraging and assisting in the development of inter-national research and publications.

Modus Operandi:

The group will meet by teleconference every 6 months. Members of the Consultation Groups will generally communicate between meetings by e-mail or a designated wiki on the COPMI website.

Resources sent to members (documents, trial website pages etc.) will be clearly identified as either 'For Information' or 'For Comment'. Any information requiring comment will be sent/notified to members at least 14 days before the due date for feedback.

Members of the International Consultation Group will participate without remuneration.

The COPMI team members leading the 3 national COPMI initiative outcome areas (Information for family members, carers and workers; Workforce development; Analysis of research and evaluation support) will attend the teleconference meetings as observers.

Chair:

The group will be chaired by the Chair of the AICAFMHA Board of Directors.

Members:

Consultation Group members will represent a variety of areas of expertise and will be invited to participate based on their contribution internationally to the field.

Key Performance Indicators:

Increased access by the COPMI Team to relevant new research information.

Increased access by the COPMI Team to significant advice and/or opinion (based on research or practice knowledge) that assists the team to meet the key performance indicators for the national COPMI initiative 2008-2010.

A reported satisfaction by members* of their opportunities to

- provide advice regarding the possible content and format of information, evaluation and workforce development resources,
- participate in 'review and comment' on documents and other resources during their development phase, and
- encourage and assist in the development of inter-national research and/or publications.

*NB: All members will be asked to provide feedback on these indicators at the end of the calendar years 2008 and 2009 and in mid-2010 (when funding for the current initiative concludes).

Endorsed: 13th May 2008 (COPMI National Reference Group Meeting)

Review Date: 13th May 2009